

# **July 4<sup>th</sup> Extravaganza**

## **2010 Rules & Regulations**

- All food and drink are the sales right of the Lions Club only. No Booth or Tent Sponsor may sell or distribute any food or beverage. Booth or Tent Sponsors may distribute (at no charge) plain water by cups from coolers, popcorn, and candy (please include that information on your Contract or inform Tent Coordinator – Joyce Fults, so approval can be obtained from the Lions Club prior to the event, if needed.)
- Any vendor selling merchandise, i.e. candles, baskets, etc...must have a Retail Merchants Certificate posted in plain sight in their booth during their event. (This does not include non-profit organizations such as Sheltering Wings, American Cancer Society, etc...).
- Booth space and Tent Sponsorship locations are limited and on a first-come, first-serve basis. Get your contract and payment in early to reserve your space. Requesting or reserving previous-year booth locations will be honored on a first-come, first-serve basis.
- Booth set-up and banner installation is to be completed on Tuesday, June 29<sup>th</sup>, from 9:00 a.m. to 5:00 p.m. Keep in mind that security will not be available during the day on Tuesday, June 29<sup>th</sup> until after activities close at 9:00 p.m. The **Extravaganza** begins at 5:00 p.m. on Tuesday, June 29<sup>th</sup>.
- The Brownsburg Lions Club and Carpenter Realtors Brownsburg reserve the right to determine the suitability of merchandise being sold or distributed in the merchant tent. **This is a family event.** Please keep that in mind when choosing merchandise for sale or distribution. On your Exhibitor or Tent Sponsor Contract, please describe any merchandise you may be selling or distributing. Samples may be requested for approval.
- The best attempt will be made to assign booths in such a manner that similar products will not be adjacent.
- In compliance with Homeland Security regulations, tent sidewalls will remain down unless you are on an end booth (east or west end). Raising end sidewalls on east or west end booths will require that you be considerate of the Tent Sponsor banners on the exterior of the tent.
- The list of participants for the 2010 Merchant Tent will be available for distribution to the vendors and sponsors prior to opening the tent. It **will not** be posted on any telephone poles. It is for indoor posting, or hand-to-hand distribution only by vendors, sponsors, and local merchants or businesses.
- **RECOMMENDATION:** If you are conducting a drawing for any purchased or packaged prizes, please display only the item's packaging during the duration of the event.
- Booth security during operational hours of 5:00 p.m. to 9:00 p.m., Tuesday through Sunday, is the responsibility of the Exhibitor.
- If you tear down your booth after Sunday, July 4<sup>th</sup>, be aware that there will be no security provided after 5:00 p.m. on Sunday, the 4<sup>th</sup>.
- The Brownsburg Lions Club will have the final decision in all matters concerning the merchant's tent.
- Please contact Joyce Fults at 317.852.4091 or [joyce@callcarp.com](mailto:joyce@callcarp.com), Yvonne Jenkins at 317.374.7906 or [Yvonne@callcarpenter.com](mailto:Yvonne@callcarpenter.com), or Janet Fisher at 317.590.3512 or [jfisher@callcarpenter.com](mailto:jfisher@callcarpenter.com) for any questions, requests or information. Additional Brownsburg Carpenter Realtors will participate in the coordination of this event. A list of their names and contact information will be provided to all exhibitors, tent sponsors, and prospective participants as needed.



**\* Please make all checks for Booth Space or Tent Sponsorships payable to Carpenter Realtors.**